



RESIDENCE HALLS ASSOCIATION
MICHIGAN STATE UNIVERSITY

53rd Session 2022-23 Financial Report

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Organization Overview

The MSU Residence Halls Association (RHA) is the on-campus student government at Michigan State University. Representing more than 15,000 students, MSU RHA is the largest Residence Halls Association in the country. MSU RHA remains dedicated to improving the on-campus living experience and providing services to students such as Campus Center Cinemas and RHA On Demand. RHA continues to support and advance diversity and inclusion, health and safety, and campus-wide programming to further enhance the student experience at Michigan State University.

Organization Mission

The mission of the Residence Halls Association is to represent the residents of Michigan State University objectively and to provide a voice for the concerns of our residents. We strive to achieve this by assisting hall organizations with publicity, legislation, funding, and by providing valuable services and opportunities through our programs. Through these initiatives, RHA is committed to continuously improving the on-campus experience at Michigan State University.

Notable Items & Events

Accounting Practices and Processing Improvements

The RHA Finance team improved the financial operations of the organization for RHA constituents and the RHA Leadership Team. First, the finance team moved away from using the Desire To Learn (D2L) platform for finance training to Google Classroom. In addition, in-person training was offered for advisors at a

meeting for Assistant Community Directors (ACD). Other things to improve on the finance process included digitizing the prize form and changing the Involve@State fund request form to have conditional questions based on inputs given. Second, in order to incentivize spending allotted money by constituents, a sponsorship limit of \$500 was imposed.

Conferences

Michigan State University's RHA sent a delegation to two regional-level conferences during the 53rd Session. These included the Great Lakes Affiliate of College and University Residence Halls (GLACURH) Regional Leadership Conference (RLC) in November 2022 and the Regional Business Conference (RBC) in February 2023. At the RLC, the delegation introduced and won the bid to host the next RLC at Michigan State in the Spring of 2024. Another notable experience was attendance at the National Association of College and University Residence Halls (NACURH) conference hosted in person by Ball State University in May 2023. While at NACURH, our team won a boardroom pin for representing the university well.

Health Promotion

RHA has a long-standing mission to improve and maintain a high standard of health and wellbeing as part of the on-campus student living experience. RHA's dedication to health promotion throughout this academic year is due to its partnerships with organizations all around campus. Some of the organizations include:

- **Prevention, Outreach and Education Department (POE)**
 - o RHA provides funds to support students surrounding relationship violence and sexual misconduct experiences (RVSM) and the overall mental wellbeing of the students in the MSU community. Through the POE department, RHA is supports programs like: Bystander Network, Sexual Assault and Relationship Violence (SREV) Prevention Workshops, Its on Us Week of Action, and other important initiatives.
- **Women's Student Services**
 - o During this academic year, RHA established a partnership with Women's Student Services with a sponsorship to help support office initiatives.

Throughout the 2022-23 academic year, RHA remained intentional about supporting a variety of health-related needs that catered for the constantly developing needs of the on-campus student population. Some of our health promotion efforts included:

- **It's On Us Week of Action:** RHA hosted a range of events during both the fall and spring semesters alongside the MSU POE department and MSU Safe Place to facilitate the conversation around all students' responsibilities in creating a safe environment on campus. Fall events

included: different speakers, lunch and learn, and crafts. Spring events included: a virtual keynote on “Unboxing Masculinity” by Alok, a trivia night, and a tabling event with the theme ‘Teal Out Tuesday’.

- **Special Events:** RHA partnered with MSU Health Promotions to host various special events and initiatives across the academic year to promote health on campus such as: Move For Your Mood, Duck Campaign, Know Your Solo, Nourish Nutrition Program, and Condom Connection.
- **Sharps Containers:** RHA collaborated with REHS to introduce the provision of Sharps containers inside the residence halls to provide additional health and safety measures for students living on-campus.

RHA continues to make progress alongside our MSU Infrastructure, Planning and Facilities to install ice machines within more of the residence halls in the 2022-2023 school year to further support the health needs of on-campus students.

Campus Center Cinemas (CCC) & MSUTV

In continuing and improving on the programming of past RHA sessions, we hosted monthly movie nights open to all students during the 53rd Session. These were particularly popular this year with many students excited about the return to on-campus living and maintained high attendance throughout the year. We were also able to premiere multiple movies prior to their public release in partnership with well-renowned movie studios. RHA has plans to start producing content for MSUTV to offer student-made content geared towards the whole student community, led by our Director of Media and Entertainment.

In addition to regularly-occurring movie events, the 53rd session also hosted a full day Twilight movie marathon with additional activities, merchandise, and community engagement. The event had participation from around 300 residents.

Sponsorships & Initiatives

During the 53rd Session, RHA continued to support the various CORES/COPS groups on campus and partnered with a range of student organizations to host events throughout the year. Some notable events that were sponsored are: African Students Union Gala, Spartchella, and Muslim Student’s Association’s Interfaith Iftar event.

Nintendo Switch Rental Program

During spring of 2022, RHA launched a pilot program to rent out Nintendo Switch game consoles to any on-campus organization or individual student seeking entertainment during social events. The program was piloted with two consoles and an online rental system established to keep track of rentals and offer accessible rental services campus-wide. During the 54th Session, RHA plans to

expand the program by acquiring more consoles and set up a system to keep the physical consoles across all the residential neighborhoods across MSU.

Special Events

- **Tie-Dye & Friends**
 - Hosted during Fall Welcome 2022 to offer students an opportunity to meet their fellow residents while tie-dyeing t-shirts, socks, and scrunchies. The attendance for this event was about 400 people.
- **Breaking Point Stress Relief**
 - Hosted during both the fall and spring semester, this offered a weekend of fun activities such as fairground games, caricature drawings, and therapy dogs to help students de-stress prior to finals week.
- **Twilight Movie Marathon**
 - A special Campus Center Cinemas showing of 4 movies with trivia, food and giveaways during the Fall semester.
- **Saturday Breakfast Outreach Blanket Donation Initiative**
 - A philanthropic initiative planned during the spring semester for students to make tie blankets to be donated locally in Lansing will take place in fall 2023.
- **Plants for the People**
 - At People's Park, this event was geared towards celebrating Earth Day and offering students a break during finals week with a succulent giveaway during the spring semester.

Partnerships

(For larger scale events, RHA worked with other student organization on-campus)

Movie Night at Wells

- RHA worked with UAB to hold a movie night during Fall Welcome showing the film Everything, Everywhere, All at Once. With students excited to have an in-person semester again, the event had a high attendance of about 500 people marking a great start to on-campus entertainment programming for the academic year.

Spring Concert

- RHA partnered with UAB, ASMSU, and ImPACT FM to put on a concert with the well-known band Hippo Campus and Danny Brown as an opener at the Breslin Center.

Mission Menstruation

- Hosted in collaboration with recent Non-Profit Mission Menstruation and Residence Education and Housing Services, RHA and Mission Menstruation put menstruation products within all of the campus bathrooms.

Shamrock 5K

- In March, RHA registered constituent groups to attend the Shamrock 5K event to help raise funds towards the MSU Resource Center for Persons with Disabilities hosted by MSU Tower Guard.

Moonlight ExtraGRANDza

- Although this event was planned for the fall, it unfortunately rained out. In turn, RHA planned a subevent to help hand out the various supplies bought for this event.

Fall 2022 Budget

Revenues & Balances		
Spring 2022		
	General Ending Balance	\$ 250,233.01
	Payroll Ending Balance	\$ 34,368.95
	Constituent Ending Balance	\$ 51,690.58
	Reserve Ending Balance	\$ 30,020.00
	Total Balance Forward	\$ 366,312.54
Expenses Carried Forward		
	Spring Expenses Cleared in Fall	\$ 27,870.28
	Adjusted beginning Fall Balance	\$ 338,442.26
Fall 2022		
	Tax Collection	\$ 387,727.89
Fall 2022 Beginning Balance		\$ 726,170.15

Budget Summary		
Fall 2022 Beginning Balance		\$ 726,170.15
Fall Expenditures		
	General	\$ 473,170.00
	Payroll	\$ 89,043.23
	Constituent	\$ 95,460.00
	Reserve	\$ 30,020.00
	Subtotal	\$ 687,693.23
Surplus/Deficit		\$ 38,476.92

General Account**President**

Discretionary	\$ 20,000.00
Sponsorship Fund - President	\$ 15,000.00

Subtotal	\$ 35,000.00
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Vice President

Leadership Summit	\$ 5,000.00
Leadership/GA Development	\$ 4,000.00
GA/Committee Meeting Planning	\$ 3,000.00
Constituent Development	\$ 5,000.00

Subtotal	\$ 17,000.00
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Chief of Staff & Director of Human Resources

Leadership Team Bonding & Appreciation	\$ 7,000.00
Professional Development	\$ 3,000.00
Leadership Team Uniform	\$ 4,000.00

Subtotal	\$ 14,000.00
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Chief Financial Officer

Subtotal	\$ -
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Chief Diversity & Inclusion Officer

Sponsorship Fund - Diversity	\$ 20,000.00
Caucus Support	\$ 5,000.00
CORES/COPS Support	\$ 15,000.00
Mental Health + History Month Collaboratives	\$ 5,000.00
Campus-wide Programming	\$ 10,000.00

Subtotal	\$ 55,000.00
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Director of Treasurers and Allocations

Office Staff Team Bonding	\$ 2,500.00
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Subtotal	\$ 2,500.00
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Director of Technology

	IT Service Charges	\$ 180.00
	Office Peripherals & Accessories	\$ 4,000.00
	Subtotal	\$ 4,180.00
Chief Publicity Officer & Director of Creative Services		
	Marketing Events	\$ 6,000.00
	Promotional Items	\$ 15,000.00
	State News/Social Media Promotion	\$ 2,000.00
	Subtotal	\$ 23,000.00
Director of Special Events		
	Neighborhood Programming	\$ 15,000.00
	Campus-wide Programming	\$ 30,000.00
	RHA Pop-up Events	\$ 6,000.00
	Sponsorship Fund - Special Events	\$ 10,000.00
	Subtotal	\$ 61,000.00
Director of Media and Entertainment		
	CCC Movie Royalties	\$ 20,000.00
	CCC Complimentary Snacks and Supplies	\$ 5,000.00
	Sponsorship Fund - Entertainment	\$ 10,000.00
	MSUTV	\$ 15,000.00
	RHA OnDemand	\$ 42,000.00
	Subtotal	\$ 92,000.00
Director of Health & Safety		
	Health Promotions	\$ 15,000.00
	Sponsorship Fund - Health & Safety	\$ 10,000.00
	Ice Machines	\$ 25,000.00

	Mission Menstruation	\$ 2,000.00
	Nutrition Showcase	\$ 2,000.00
	It's On Us Event	\$ 10,000.00
	Breaking Point Stress Relief	\$ 4,000.00
	Subtotal	\$ 68,000.00
Executive Secretary		
	Office Supplies/Any Maintenance	\$ 5,000.00
	GA/Leadership Team Snacks & Beverages	\$ 4,000.00
	Telephone Fees	\$ 1,000.00
	Printer Fees	\$ 1,000.00
	Subtotal	\$ 11,000.00
Communications Coordinator		
	Conference - GLACURH	\$ 2,060.00
	NACURH	\$ 2,300.00
	Philanthropy Initiatives	\$ 8,000.00
	Subtotal	\$ 12,360.00
Committees		
	COB General Fund	\$ 65,000.00
	COB Tangible Items Fund	\$ 15,000.00
	Chair Discretionary	\$ 600.00
	Subtotal	\$ 80,600.00
Account		
	Service Fees	\$ 30.00
	Withholding	\$ -
	Subtotal	\$ 30.00
	General Account Total	\$ 473,170.00

Payroll Account

Payroll

	Leadership	\$ 61,160.00
	Media & Entertainment Staff	\$ 5,520.00
	Office Staff	\$ 8,320.00
	Business Manager	\$ 14,013.23
	Subtotal	\$ 89,013.23
Account		
	Service Fees	\$ 30.00
	Subtotal	\$ 30.00
	Payroll Account Total	\$ 89,043.23

Constituent Account

Tax Allocation		
	Hall Governments	\$ 69,322.50
	LGBTQ+ Caucuses	\$ 11,553.75
	Transcend Caucus	\$ 3,000.00
	Black Caucuses	\$ 11,553.75
	Subtotal	\$ 95,430.00
Account		
	Service Fees	\$ 30.00
	Subtotal	\$ 30.00
	Constituent Account Total	\$ 95,460.00

Reserve Account

Account		
	Reserve	\$ 30,020.00
	Service Fees	\$ 30.00
	Subtotal	\$ 30,050.00
	Reserve Account Total	\$ 30,050.00

Glossary:

General account:

Account for all general RHA expenses & activity

Constituent account:

Account for all constituent expenses & activity

Payroll account:

Account for all payroll for RHA team members.

Reserve account:

Account for emergency services.

Withholding

Amount calculated to account for University handled tax refunds.

Surplus

The standing when there is a greater amount of money than budgeted expenses.

Deficit

The standing when there is a greater amount of budgeted expenses than money.

Balance Forward

The money that is not spent in the previous semester and is carried to this current semester.

Fall 2022 RHA Constituent Allocation

Hall Governments		
	Allocation	# of residents
Akers	\$5,602.50	1,245
Armstrong	\$1,953.00	434
Bailey	\$1,845.00	410
Bryan	\$2,025.00	450
Butterfield	\$1,840.50	409
Case	\$4,081.50	907
Emmons	\$1,872.00	416
Holden	\$5,350.50	1,189
Holmes	\$5,701.50	1,267
Hubbard	\$5,409.00	1,202
MASP	\$5,629.50	1,251
McDonel	\$4,954.50	1,101
Rather	\$1,840.50	409
Shaw	\$4,311.00	958
VanHoosen	\$414.00	92
West Circle	\$6,565.50	1,459
Wonders	\$4,936.50	1,097
Wilson	\$4,990.50	1,109
	\$69,322.50	15,405

South
East
River Trail
Brody
North

Black Caucuses		
	Allocation	# of residents
East	\$2,785.50	3,714
Red Cedar/River Trail	\$1,613.25	2,151
South	\$3,226.50	4,302
North	\$2,032.50	2,710
United Brody	\$1,896.00	2,528
	\$11,553.75	15,405

Queer Caucuses		
	Allocation	# of residents
SPECTRUM	\$2,785.50	3,714
TRUE	\$1,613.25	2,151
PRISM	\$3,226.50	4,302
PRIDE	\$2,032.50	2,710
LIGHT	\$1,896.00	2,528
	\$11,553.75	15,405

Transcend	\$3,000.00	-
	\$3,000.00	

Total Constituent Allocation	\$95,430.00
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Spring 2023 Budget

Revenues & Balances

Fall 2022	
General Ending Balance	\$118,660.76
Payroll Ending Balance	\$37,464.03
Constituent Ending Balance	\$125,431.61
Reserve Ending Balance	\$30,050.00
Total Balance Forward	\$311,606.40
Spring 2023	
Tax Collection***	\$376,875.00
Spring 2023 Beginning Balance	\$688,481.40

Budget Summary

Spring 2023 Beginning Balance	\$688,481.40
Fall Expenditures	
General	\$454,898.00
Payroll	\$103,851.80
Constituent	\$93,480.00
Reserve	\$30,030.00
Subtotal	\$682,259.80
Surplus/Deficit	\$6,221.60

General Account

President	
Discretionary	\$10,000.00
Sponsorship Fund	\$15,000.00
Subtotal	\$25,000.00
Vice President	
Leadership Summit	\$4,000.00

Constituent Development	\$4,500.00
Subtotal	\$8,500.00

Chief of Staff & Director of Human Resources

Leadership Team Bonding & Appreciation	\$6,000.00
RHA Banquet	\$10,000.00
Subtotal	\$16,000.00

Chief Financial Officer & Director of Treasurers and Allocations

Office Staff Appreciation/Bonding	\$3,000.00
Subtotal	\$3,000.00

Chief Diversity & Inclusion Officer

GSCC Sponsorship (Bill SS.10.22)	\$15,000.00
Sponsorship Fund	\$10,000.00
Collaboration and Programming Fund	\$10,000.00
Subtotal	\$35,000.00

Director of Technology

IT Service Charges	\$168.00
Office Peripherals & Accessories	\$5,000.00
Subtotal	\$5,168.00

Chief Publicity Officer & Director of Creative Services

Art supplies	\$1,000.00
Merchandise	\$15,000.00
Marketing Events	\$2,000.00
Advertising expenses	\$3,000.00
Support for RHA programming	\$5,000.00
Miscellaneous maintenance	\$500.00
Subtotal	\$26,500.00

Director of Special Events

Spring Concert	\$60,000.00
RHA Banquet	\$10,000.00
Sponsorship Fund	\$15,000.00
Subtotal	\$85,000.00

Director of Media and Entertainment

CCC Movie Royalties	\$16,000.00
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Sponsorship Fund	\$10,000.00
CCC Complimentary Snacks and Supplies	\$8,000.00
MSUTV	\$10,000.00
RHA OnDemand Contract	\$42,000.00
Subtotal	\$86,000.00

Director of Health & Safety

Health Promotions	\$9,000.00
Sponsorship Fund	\$10,000.00
Ice Machines	\$25,000.00
Mission Menstruation	\$2,000.00
It's On Us Week of Action	\$10,000.00
Breaking Point Stress Relief	\$6,000.00
Subtotal	\$62,000.00

Executive Secretary

Office Supplies and Maintenance	\$3,500.00
GA/Leadership Team Snacks & Beverages	\$2,000.00
Telephone Fees	\$1,000.00
Printer Fees	\$1,000.00
Subtotal	\$7,500.00

Communications Coordinator

Regional Business Conference	\$3,050.00
NACURH	\$6,250.00
Philanthropy Initiatives	\$5,000.00
GLACURH Conference Bidding	\$500.00
Subtotal	\$14,800.00

Committees

COB General Fund	\$70,000.00
COB Tangible Items Fund	\$10,000.00
Chair Discretionary	\$400.00
Subtotal	\$80,400.00

Account

Service Fees	\$30.00
Withholding	\$-
Subtotal	\$30.00

General Account Total	\$454,898.00
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Payroll Account

Payroll	Leadership	\$44,622.50
	Media & Entertainment Staff	\$5,980.00
	Office Staff	\$6,760.00
	Business Manager	\$19,164.30
	Summer Break Allocation	\$27,325.00
	Subtotal	\$103,851.80
	Account	
	Service Fees	\$30.00
	Subtotal	\$30.00
Payroll Account Total		\$103,881.80

Constituent Account

Tax Allocation		
	Hall Governments	\$67,837.50
	LGBTQ+ Caucuses	\$11,306.25
	Transcend Caucus	\$3,000.00
	Black Caucuses	\$11,306.25
	Subtotal	\$93,450.00
	Account	
	Service Fees	\$30.00
	Subtotal	\$30.00
Constituent Account Total		\$93,480.00

Reserve Account

Account		
	Reserve	\$30,020.00
	Service Fees	\$30.00
	Subtotal	\$30,050.00
Reserve Account Total		\$30,050.00

Glossary:

General account:

Account for all general RHA expenses & activity

Constituent account:

Account for all constituent expenses & activity

Payroll account:

Account for all payroll for RHA team members.

Reserve account:

Account for emergency services.

Withholding

Amount calculated to account for University handled tax refunds.

Surplus

The standing when there is a greater amount of money than budgeted expenses.

Deficit

The standing when there is a greater amount of budgeted expenses than money.

Balance Forward

The money that is not spent in the previous semester and is carried to this current semester.

Spring 2023 RHA Constituent Allocation (tentative)

Hall Governments		
	Allocation	# of residents
Akers	\$5,386.50	1,197
Armstrong	\$1,903.50	423
Bryan	\$1,948.50	433
Butterfield	\$1,809.00	402
Case	\$4,018.50	893
Emmons/Bailey	\$3,681.00	818
Holden	\$5,224.50	1,161
Holmes	\$5,602.50	1,245
Hubbard	\$5,283.00	1,174
MASP	\$5,580.00	1,240
McDonel	\$4,797.00	1,066
Rather	\$1,827.00	406
Shaw	\$4,288.50	953
VanHoosen	\$418.50	93
West Circle	\$6,417.00	1,426
Wonders	\$4,801.50	1,067
Wilson	\$4,851.00	1,078
	\$67,837.50	15,075

South
East
River Trail
Brody
North

Black Caucuses		
	Allocation	# of residents
East	\$2,712.00	3,616
Red Cedar/River Trail	\$1,584.00	2,112
South	\$3,149.25	4,199
North	\$1,999.50	2,666
United Brody	\$1,861.50	2,482

\$11,306.25 15,075

Queer Caucuses		
	Allocation	# of residents
SPECTRUM	\$2,712.00	3,616
TRUE	\$1,584.00	2,112
PRISM	\$3,149.25	4,199
PRIDE	\$1,999.50	2,666
LIGHT	\$1,861.50	2,482

\$11,306.25 15,405

Transcend	\$3,000.00	-
	\$3,000.00	

Total Constituent Allocation	\$93,450.00
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Contact Information

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